

## DRIVER INSTRUCTIONS

**PLEASE KEEP THIS FORM IN YOUR GLOVE BOX FOR REFERENCE**

**Important: You must supply the school office with a copy of your driver's license and a copy of your insurance policy or card stating the amount of liability coverage. This must be updated every year, or if you are issued a new insurance card.**

When using your vehicle to transport students to school activities please do the following:

1. Be sure that you have registered with the district for such purposes and have a valid driver's license and current liability insurance at or above the minimum required by law for each occurrence.
2. Check the safety of your vehicle: tires, brakes, lights, horn, suspension, etc...
3. Carry only the number of passengers for which your vehicle was designed. All passengers must sit safely in the passenger compartment.
4. Each passenger is required to correctly wear a safety belt.
5. If your vehicle is equipped with a passenger-side airbag, make sure that children in the passenger seat are seated in accordance with manufacturer's specifications.

In case of emergency, keep all of the children together and call the school or district office.

**Union Hill School 530 - 273 - 8456**  
**Union Hill District Office 530 - 273 - 0647**